



## MEMORANDUM

DATE	January 18, 2024
TO	Board Members
FROM	Machiko Chong Licensing Program Manager
SUBJECT	Agenda Item #10 – Licensing Program Summary <i>Attachments 10a &amp; 10b</i>

### **2023 - Program Review**

As we close out the 2023 calendar year and conclude the second quarter of the FY 22/23, I want to take a second to applaud Dina, Gabriela, & Mia for all of their hard work despite the numerous changes the unit saw this past year.

Over the last 6 months continued efforts were made to streamline the licensing process and prepare both the program and applicants for transition to the exclusive online submittal of all temporary, postgraduate training, and full unrestricted license applications. On December 29<sup>th</sup>, the Board removed all paper applications from its website, however, for ADA purposes these documents will still be made available upon request. Notification of changes to the application process were posted on the Boards website in addition to going up on OMBC's Facebook and X accounts.

### **Licensing Statistics**

**Attachments 10a & 10b** provide a snapshot of the licensing population and application stats for the first half of the FY 23/24. Currently the Board has 15,233 licensed osteopathic physicians and surgeons; 982 postgraduate training licensees (PTL); and 1,309 fictitious name permits; and I'm pleased to report that the Board has seen roughly a 32% increase in the receipt and approval of full unrestricted license applications compared to LY projections around this same time. Staff are now able to address application deficiencies with minor lag in the review process and expedite the processing of those applications that have met the minimum requirements for issuance with ease. With applicants now entering their own Personal Identifiable Information (PII) into the BreZE Portal (VO) as opposed to staff manually keying each section of the 5-page application into the back-office BreZE Portal (VR) the time savings from the shift in data entry has made a huge impact to the program.

Over the next few months we will be working on making minor revisions to the PTL Application to ensure that the impending PTL applicants applying during the FY 24/25 may do so with minimal issues.