



MEMORANDUM

DATE	August 17, 2023
TO	Board Members
FROM	Erika Calderon Executive Director
SUBJECT	Agenda Item #8 – Executive Director’s Report

This report provides the Board Members with information on the following topics:

A. Administrative Services, including Office Operations, Personnel, Strategic Plan, Technology, and Outreach

Office Operations:

The Osteopathic Medical Board of California (Board) continues to manage ongoing telework schedules for office staff. Board staff is currently on a three day in office and two days at home schedule. This schedule continues to be effective and productive to office operations and there are no immediate concerns for any change at this time.

Personnel:

In terms of office personnel, the first update that the Board has is the announcement of the retirement of Mrs. Sabrina Rowell. Mrs. Rowell started with the Board on July 9, 2013 as a Program Technician II in the Board’s licensing unit. On March 2, 2023, Mrs. Rowell promoted to Staff Services Analyst and as of July 31st Mrs. Rowell has since retired from state service. Board staff celebrated her retirement on July 27th with a nice out of the office celebration to wish her well in her retirement.

The next update the Board has is the recruitment of three new Diversion Evaluation Committee (DEC) members for the Board’s Diversion program with MAXIMUS.

Dr. Alan Abrams (MD)- Dr. Abrams graduated from the University of California San Diego and has been in practice for more than 20 years. Dr. Abrams served for many years as a DEC member for the Board of Registered Nursing and joined the Board’s diversion committee last month. Dr. Abrams specializes in addiction and forensic psychiatry.

Dr. Wadsworth (Wade) Murad (DO)- Dr. Murad graduated from the Western University Health Science College of Osteopathic Medicine of The Pacific in 1984 and specializes in Emergency Medicine, Family Medicine, and Psychiatry.

Dr. Matthew Goldenberg (DO)- Dr. Goldenberg graduated from the University of California Los Angeles and is double Board Certified in Psychiatry and Addiction Psychiatry and is a certified Medical Review Officer (MRO). Dr. Goldenberg is an expert in the evaluation and treatment of mental health disorders and is an addiction specialist for adults.

Strategic Plan:

The Board has started its 2023 strategic planning session. The Department of Consumer Affairs' Solid Team met with Board leadership and staff and phase one has been completed which was to conduct surveys of all of our stakeholders. Later today, we will be voting on a day for us to meet sometime in September to conduct our intake session.

Technology/Outreach Update:

BreEZe Updates: The Board continues to be very active in working with our BreEZe team to make process improvements for both licensing and enforcement. Both licensing staff and enforcement staff continue to meet with DCA's BreEze team daily to check in and discuss progress on their individualized projects for each unit. We will hear about some of these projects in each program update later today.

Social Media Accounts: The Board continues to utilize its social media accounts to post informational material for both our consumers and licensees through these accounts and has received great feedback.

Redesigning of the Board's Website: The Board has kicked off phase two of this project. Board leadership met with the website redesign team, identified the template and color scheme and images it will utilize, and in addition has mapped out each tab and its content that will be utilized. The Board is very excited with this project as the Board's website is key for making process efficiencies for the Board.

Records Retention Schedule: The Board's records retention schedule was revised to include more detail and provide more transparency to office policies in terms of our records, so they are in line with our mandates on public disclosure. (See attachment A).

Outreach:

The Board attended the American College of Osteopathic Family Physicians of California's (ACOFPCA) Annual Convention and Scientific Seminar from August 2-6, 2023, in Anaheim CA. Licensees were able to learn from industry's leading experts, earn CME credits, network with peers, and of course ask the Board questions. Board staff presented an update of the Board on Thursday night and had a booth available all weekend with informational material.

The Board plans to attend the Osteopathic Physicians and Surgeons of California's (OPSC) CME by the Bay the Distinct Practice of Osteopathic Medicine October 5-8, 2023, conference in Monterey, CA.

Lastly, the Board has started discussion with DCA to develop its very own Board newsletter. In addition, the Board has started the initial developments of creating scripts for future YouTube videos on the application process and our consumer complaints for future outreach presentations that we will present at different outreach conventions and schools.