



## MEMORANDUM

DATE	August 17, 2023
TO	Board Members
FROM	Machiko Chong Licensing Program Manager
SUBJECT	Agenda Item #11 – Licensing Program Summary <i>Attachments 11a, 11b, 11c</i>

### Licensing Statistics

The Board currently has 14,478 licensed osteopathic physicians and surgeons; 1,215 postgraduate training licensees (PTL); and 1,264 fictitious name permits. This is an 11% increase overall from the stats reported in the 21/22 FY, reflected in **Attachments 11a & 11b** of the board's meeting materials. Additionally, Board staff processed and approved 1,188 more applications this FY than the prior resulting in a 75% increase in the amount of approved applications YTD. Of that total 736 of the applications were requests for a full unrestricted license which equates to a rough monthly approval of 61 applications.

### Online Applications -and- Secured Document Repository (Portal)

At the last board meeting I reported on the conversion of the application process and its transition from a 2-to-1 step review and approval method. In addition, I provided an update on the creation and testing of the online application for the full unrestricted license type. Although the go-live date was projected for the beginning of July, there were a few integral items that needed to be addressed prior to the applications release. However, the Board is happy to announce that those applicants eligible to obtain an osteopathic physician and surgeons license in California were able to begin applying online via DCA's BreEZe website as of August 9, 2023. The Board also began accepting online applications for the issuance of Temporary licensure for the spouses and partners of active duty military on June 28, 2023, as mandated by [AB107](#). Updates were made to the Board's paper application (**Attachment 11c**) to allot for the new license type as well as enforcement and post

graduate training questions that had previously not been queried on the initial application. With the implementation of the online application, we are hoping to further decrease the Board's processing timeframes and provide a more applicant friendly experience.

With the Board making the online application a priority, discussion and creation of the secured online repository (portal) for submission of primary source documents needed to process applications for licensure was temporarily placed on hold. We will hopefully resume our creation efforts of the repository (portal) in the upcoming weeks as we've also begun the process of our website redesign.

I've also spoke with the BreEZe team regarding the creation of an online transaction for the submission of supplementary documentation of non-primary source documents, submitted by applicants and licensees. I was informed by BreEZe system specialists that there is in fact a way for us to add that functionality to the BreEZe portal, and the transaction has also been added to the list of items pending completion.