



MEMORANDUM

DATE	April 6, 2022
TO	Board Members
FROM	Mark Ito Executive Director
SUBJECT	Agenda Item #10 – Executive Director’s Report

This report provides the Board Members with information on the following topics:

- Licensing
- Staffing
- Website
- Regulations Status Update
- COVID-19 Update
- Enforcement Report – Corey Sparks

Licensing:

The table below shows the OMBC’s total licensee count as of March 31, 2022. The table shows the number of licensees practicing or residing in California, and the total number of licensees under the OMBC’s jurisdiction. The total number of licensees/permit holders under the OMBC’s jurisdiction is 15,705.

Osteopathic Physician and Surgeon		
License Status	Practicing/Residing in CA	Total Licensees
Active/Current		11,173
Inactive/Current		534
Delinquent		1,468
Total:	9,803	13,175

Postgraduate Training License		
License Status	Practicing/Residing in CA	Total Licensees
Active/Current		1,317
Inactive/Current		0
Delinquent		60
Total:		1,377

Fictitious Name Permit		
License Status	Practicing/Residing in CA	Total Licensees
Active/Current		727
Inactive/Current		0
Delinquent		426
Total:		1,153

The table below shows the Licensing Unit's workload for 2020-21 and 2021-22. The workload for 2021-22 is from July 1, 2021 – March 31, 2022. The number of days to approve a license application during the current fiscal year is 69 days. Applications with missing documents took an average of 109 days to complete and approve. The licensing workload for the OMBC continues to increase and we are looking into different ways to increase efficiency in the Licensing Unit. Creating efficiencies will allow the OMBC to process this increasing workload within our existing resources.

Licensing Workload		
	Fiscal Year 2020-21	Fiscal Year 2021-22*
	Total	Total
DO Apps Received	699	844
DO Apps Approved	554	623
DO Certificates Issued	575	476
PTL Apps Received	587	375
PTL Apps Approved	624	522
Licenses Renewed	5,683	3,581
Fictitious Name Permits Received	141	109
Fictitious Name Permits Approved	97	88
Fictitious Name Permits Renewed	700	675

* Fiscal Year 2021-22 data is from July 1, 2021 – March 31, 2022

Automated Fingerprint Process

The Board transitioned to an automated fingerprint process. The new automated process requires applicants to submit their fingerprint cards directly to the DOJ. BreEZe receives fingerprint records nightly via an automated interface with the DOJ. The BreEZe system attempts to match the fingerprint record to the correct person and related application. If the system is unable to successfully match a fingerprint record, the record is stored in the BreEZe database and the system attempts to connect it to a related application for one year.

There have been some anticipated drawbacks during the transition process, but the Board has already noticed a workload reduction for the Licensing Unit.

Staffing:

The Board has 13.4 authorized positions with two current vacancies.

- Office Technician (Typing) – In October 2021, the Department of Consumer Affairs (DCA) Central Cashiering Unit started processing all of the Board's cashiering duties. This allowed the Board to dissolve its Cashiering unit and redirect resources from cashiering to other mission critical areas that include, but are not limited to, processing Fictitious Name Permits, DO applications and acting as the Board's front desk receptionist. The Board is in the process of advertising for an Office Technician (Typing) to process these duties and anticipates the position being filled in May 2022.

- **Medical Consultant (Enforcement)** – The Board is in the process of advertising for a Medical Consultant in the Enforcement Unit. The Medical Consultant provides medical expertise in the review of medical investigations and evaluates the professional conduct of licensees in relation of their scope of practice.

Website Update

On January 27, 2022, the Board reached out to DCA regarding our website redesign. Board staff is in the process of reviewing all of the individual pages on its website to determine need and if the page needs to be updated. Once this process is completed, the Board will submit the information to DCA to start the redesign.

Regulations

- **Continuing Medical Education and Audit** – This regulatory proposal will amend CCR Sections 1635, 1636 and 1641. These amendments will align the CME cycle with the licensee’s renewal cycle and will create a post-renewal audit for CMEs. This will streamline the renewal process. The Board is in the process of finalizing the documents and anticipates submitting the proposal to DCA for a pre-review by the end of April 2022.
- **Citable Offenses** – The Board needs to update its citation authority to enforce existing statutes and regulations. Adding these citable offenses to the Board’s citation and fine authority will significantly strengthen the Board’s overall enforcement and regulation of the profession. The Board anticipates submitting the proposal to DCA for a pre-review by the end of the fiscal year.

COVID-19 Update:

On March 19, 2020, Governor Newsom issued Executive Order N-33-20. This Executive Order provided a stay-at-home order for the citizens of California, except as needed to maintain continuity of operations. Board management determined that all Board staff are considered essential at this time considering the nature of the profession. Board management set up a telework schedule for staff that ensures that operational needs are met. Staff are required to intermittently work from the office while maintaining the appropriate social distancing guidelines.

Beginning September 23, 2021, any state employee that has not verified as fully vaccinated for COVID-19 must get tested weekly in order to work in the office. DCA has been instrumental in assisting the Board through this process. Board staff that are not vaccinated will utilize DCA Headquarters as their testing location.

On January 5, 2022, Governor Newsom signed an Executive Order extending the sunset of Assembly Bill 361, which enables public agencies to meet remotely during the COVID-19 emergency. The Executive Order permits state bodies to continue holding public meetings via teleconference through March 31, 2022.

The Board is closely following Assembly Bill 1733, which would allow the Board to permanently meet remotely without noticing all Board member locations.